



13 November 2020

Dear Parent or Carer

PARENT GOVERNOR ELECTION

I am writing to inform you that there is **one** vacancy for the role of parent governor on our Local Governing Body, and to invite nominations to fill this vacancy.

The role of the Local Governing Body (LGB)

Our LGB has a vital role to play in driving up whole school and pupil performance, through:

- Building productive relationships with the Principal and Senior Leaders;
- Ensuring clarity of vision, ethos and strategic direction;
- Holding the Principal to account for school performance; and
- Ensuring the voices of stakeholders are heard.

Our LGB is passionate about education and committed to continuous school improvement to ensure the best possible outcomes for our pupils.

The role of the parent governor

All governors have the same roles and responsibilities; as a parent governor, you will work as part of the LGB to ensure it effectively carries out its duties. You will also play a vital role in ensuring that the LGB is connected with parents and the local community, and bring a parental perspective to LGB business discussions. To be a parent governor you should have:

- A strong commitment to the role and to improving outcomes for all children;
- Good communication skills, curiosity, and a willingness to learn and develop new skills; and
- The specific skills required to ensure the governing board delivers effective governance.

The governing board is keen to hear from candidates with skills in the following areas, although this is not essential:

- Safeguarding, Special Educational Needs, marketing and business.

At Future Academies, our Parent Governors serve a 3 year term of office. The role and responsibilities of a governor are set out in further detail in the attached role description.

There are some circumstances in which a person may not be permitted to stand for the role of parent governor, and these are detailed on the attached nomination form.

The Grange Academy takes its safeguarding responsibilities very seriously and all governors are subject to an enhanced Disclosure and Barring Service check which will be completed on appointment.

What we expect from our governors

- Attendance at meetings – 3 meetings per year.
- Maintaining confidentiality in line with the Governors' Code of Conduct.

- Ensuring appropriate and respectful communication at all times, in line with the Governors' Code of Conduct and communications guidance.
- Commitment to training and development.
- Structured and focused visits to the school, at least once per term.

How to apply

If you would like to stand for election, please complete the attached nomination form and return it either by post or email to the following address, by **12 noon on Friday 27 November 2020**: Tracy Simmons, The Grange Academy, London Road, Bushey, Herts WD23 3AA. Email: tracy.simmons@futureacademies.org

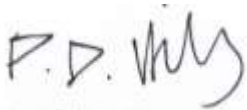
Parents/carers putting their names forward should provide a brief statement (maximum 150 words) for inclusion in the ballot paper, giving:

- evidence of the extent to which you possess the skills and experience the governing body desires;
- your commitment to undertake training to acquire or develop the skills to be an effective governor;
- if seeking re-election, details of your contribution to the work of the governing body during your previous term of office; and
- how you plan to contribute to the future work of the governing body.

If only two nominations are received, they will be automatically elected as parent governors. If there are more applications than there are vacancies, a secret ballot will be carried out electronically. We will inform you closer to the time if we have to do this.

Interested candidates can contact the Trust's Governance Lead, Tracy Simmons tracy.simmons@futureacademies.org, for further information about the role if required.

Yours faithfully



Dr P Hills
Principal
The Grange Academy